



**BOARD OF APPRENTICESHIP TRAINING (SOUTHERN REGION)**  
Ministry of Education, Department of Higher Education,  
Government of India

**RTI - Third Party Audit – NITTTR, Chennai**

**Summary Report**

All the public authority should proactively disclose the information under the Right to Information Act, Section 4, which will help to bring the transparency in the administration. We appreciate the sincere efforts of National Institute of Technical Teachers Training and Research, Chennai as Public Authority for sharing required information on website to maintain the transparency.

During Auditing it is observed that the information related to few areas have to be shared on website:

- Information related to time limit for taking decision is not available in the website. Hence it needs to be uploaded.
- Information related to time limit for achieving the target is not available in the website. Hence it needs to be uploaded.
- Transfer policy and transfer orders are not available in the website and to be uploaded.
- Dates from which Boards / Council / Committee and other Bodies constituted. Its tenure is not available in the website. Hence it needs to be uploaded.
- Details of No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings are not available in the website. Hence it needs to be uploaded.
- Details Finalised for Minor penalty or major penalty proceedings are not available in the website. Hence it needs to be uploaded.
- Details of Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit are not available in the website. Hence it needs to be uploaded.
- Details of Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed are not available in the website. Hence it needs to be uploaded.
- Details of Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter are not available in the website. Hence it needs to be uploaded.




- Details of questions asked in the parliament and replies given are not available in the website. Hence it needs to be uploaded.
- The information related to List of completed schemes / projects / programmes are not available. Hence it needs to be uploaded.
- Frequently Asked Questions are to be uploaded in the website
- Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India). Hence, the information related to STQC certification, its validity and its appearance in the website are not available. Hence it needs to be uploaded.

It is suggested that the public authority of National Institute of Technical Teachers Training and Research, Chennai may take necessary action to disclose the above discussed information in the website as per Section 4 of the RTI Act.

31<sup>st</sup> August 2021

(Vijay Shanker Pandey)

  
**श्री. वी.एस. पण्डेय / V.S. PANDEY**  
 उप निदेशक प्रशिक्षण / Deputy Director of Training  
 विद्युत्ता प्रशिक्षण बोर्ड, (दक्षिण क्षेत्र)  
**BOARD OF APPRENTICESHIP TRAINING (Southern Region)**  
 शिक्षा मंत्रालय, उच्चतर शिक्षा विभाग, भारत सरकार  
 Ministry of Education, Department of Higher Education, Govt. of India  
 चौथी गली, सी.आई.टी. कैंपस, चण्डी, चेन्नई - 600 113  
 4th Cross Street, CIT Campus, Taramani, Chennai - 600 113.